

Recipient Created Tax Invoice (RCTI) Agreement

Legal Name of Organisation: (Organisation)

Australian Business Number (ABN):

Any Organisation engaged in Process Serving (PS) activities who submits an application for access to the ezSrv Platform or seeks payment from ezSrv Commercial Pty Ltd (ezSrv) using electronic lodgement must agree to abide by the following provisions of this Recipient Created Tax Invoice (RCTI) agreement:

- a) ezSrv can issue recipient created tax invoices to the Organisation in respect of the services performed using electronic lodgement;
- b) The Organisation will not issue tax invoices in respect of the services performed using electronic lodgement;
- c) The Organisation acknowledges that they are registered for GST when entering into the agreement and that they shall notify ezSrv if they cease to be registered;
- d) ezSrv acknowledges that it is registered for GST when it enters into the agreement and that it will notify the Organisation if it ceases to be registered for GST or it ceases to satisfy the requirements of the GST law and Australian Taxation Office (ATO) rulings that allows ezSrv to issue recipient created tax invoices;
- e) ezSrv will not issue documents that would otherwise be a recipient created tax invoice on or after the date when ezSrv or the Organisation has failed to comply with the requirements of the GST law and ATO rulings that allows ezSrv to issue recipient created tax invoices;
- f) The above terms are modified in accordance with the current GST law and ATO rulings required for the issuance of recipient created tax invoices from time to time;
- g) The Organisation acknowledges that ezSrv will accept all of the information provided as true and correct; and
- h) The Organisation indemnifies ezSrv for any liability to tax, over claimed credits and penalties and interest as a result of error by ezSrv on any service for which it issues a recipient created tax invoice that might arise due to the failure of the organisation to notify cessation of registration or other ATO requirements.

Name: (Authorised signatory on behalf of organisation)

Date:

Definitions in this agreement

"GST Law" means A New Tax System (Goods and Services Tax) Act 1999 and A New Tax System (Goods and Services Transition) Act 1999.

"ATO Ruling" means a document issued for the purposes of Section 37 of the Taxation Administration Act 1953.

"recipient created tax invoice" means a tax invoice that is issued by the recipient of a service. Words or expressions that are defined in the A New Tax System (Goods and Services Tax) Act 1999 have the same meaning when used in the Recipient Created Tax Invoice Agreement. "electronic lodgement" refers to any application, request for extension or request for payment for a grant of assistance which is submitted via the internet.

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